



Auburn Industrial
Development Authority

MEETING MINUTES
AUBURN INDUSTRIAL DEVELOPMENT AUTHORITY
Wednesday, December 17, 2014
First Floor Conference Room
2 State St., Auburn, NY 13021

Board Present: James A. Dacey (Chair & Member of Business)
Terry Cuddy (Council Member)
Tricia Ottley (Member at Large)
William Andre (Member at Large)
Frank DeRosa (Member at Large)
Monika Salvage (School Board)

Excused: Michael Quill (Council Member)

Staff: Andrew Fish, Executive Director
Tracy Verrier, Assistant Treasurer
Michelle Prego-Milewski, Acting Secretary

Mr. Dacey called the meeting to order at 5 p.m.

Mr. Dacey noted that nominated board members Kelley Gridley and Bob Byron would be voted on at the December 18, 2014 City Council meeting. He then called for a motion to accept the November 19th minutes. Moved by Mr. Andre, seconded by Mr. Cuddy, all members voted in favor. Motion passed.

BILLS AND COMMUNICATIONS

Mr. Dacey reviewed the materials that Ms. Verrier had researched in reference to the question of a fence surrounded the retention pond at The Village at Auburn Grove. He summarized that there are no restrictions for ponds, but there are restrictions for swimming pools. The board discussed the existence of a fence around the pond at the West Genesee St. Rite Aid location, statements made at the public hearing regarding fencing and the direction the board would like to take. Mr. Dacey volunteered to contact Jocelyn Bos, and to email the board with the result.

REPORT OF TREASURER

Ms. Verrier passed out a preliminary balance sheet to the board, noting that she has to check with Buffington & Hoatland to clear up several discrepancies. She reported that AIDA did not pay bills, did not have any income but gained .67 in interest.

Mr. DeRosa requested a list of real estate; Ms. Verrier will compile the information and send it out to the board.

Ms. Verrier noted that she had added an updated PILOT disbursement report as AIDA received another since the board packets were emailed. There are still several outstanding, and Ms. Verrier will make phone calls to those entities by week's end.

Mr. Fish informed the board that during a review of the PILOTs McQuay has been misbilled. Mr. Fish has spoken to the parties involved and explained both the best and worst case scenarios, and recounted Mr. Cook's recommendations to the board. He said that McQuay has agreed to adjust this year's payment and move forward in principle. Once that agreement in finalized the process should take about a week and that it could go

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through Mr. Fish or Mr. Dacey.

UNFINISHED BUSINESS

RESOLUTION ESTABLISHING A GOVERNANCE COMMITTEE OF AUBURN INDUSTRIAL DEVELOPMENT AUTHORITY (THE "AUTHORITY")

Motion by Mr. Andre to approve the Resolution establishing a Governance Committee. Seconded by Mr. DeRosa.

The question of the adoption of the foregoing Resolution was duly put to a roll call vote, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
James Dacey	[x]	[]	[]	[]
Terry Cuddy	[x]	[]	[]	[]
Michael Quill	[]	[]	[x]	[]
Tricia Ottley	[x]	[]	[]	[]
William Andre	[x]	[]	[]	[]
Monika Salvage	[x]	[]	[]	[]
Frank DeRosa	[x]	[]	[]	[]

The Resolutions were thereupon duly adopted.

RESOLUTION OF THE AUBURN INDUSTRIAL DEVELOPMENT AUTHORITY (THE "AUTHORITY") (i) ADOPTING CERTAIN POLICIES, STANDARDS AND PROCEDURES IN CONNECTION WITH THE PUBLIC AUTHORITIES ACCOUNTABILITY ACT OF 2005; AND (ii) ADOPTING CERTAIN AUTHORITY POLICIES AND PROCEDURAL MATTERS IN FURTHERANCE OF THE PUBLIC AUTHORITY REFORM ACT OF 2009.

Motion by Mr. Cuddy to approve the Resolution establishing various policies in connection with the Public Accountability Act of 2005 and adopting certain authority policies and procedural matters in furtherance of the Public Authority Act of 2009.

The question of the adoption of the foregoing Resolution was duly put to a roll call vote, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
James Dacey	[x]	[]	[]	[]
Terry Cuddy	[x]	[]	[]	[]
Michael Quill	[]	[]	[x]	[]
Tricia Ottley	[x]	[]	[]	[]
William Andre	[x]	[]	[]	[]
Monika Salvage	[x]	[]	[]	[]
Frank DeRosa	[x]	[]	[]	[]

The Resolutions were thereupon duly adopted.

The board discussed the upcoming work sessions, and decided that two-hour sessions would be better. Mr. Dacey felt that it was important to include the two new members, Mr. Byron and Ms. Gridley. The work sessions should conclude before the end of January, and encompass the January board meeting.

NEW BUSINESS

Ms. Verrier reported on the PILOTs the board had requested information on; JBJ and Seminary Commons. She presented the board with demographic and job data that included Cayuga County labor force participation, industry, and size of labor force. Ms. Verrier asked for suggestions for future data, and sales tax was submitted. Mr. DeRosa also asked Mr. Fish for an annual report, and Mr. Fish gave him a rundown of year-to-date CEDA's activity.

ADJOURNMENT

Motion to adjourn the meeting at 6:22 p.m. by Mr. DeRosa, seconded by Mr. Cuddy. All present voted in favor, motion passed.