



Auburn Industrial  
Development Authority

**MEETING MINUTES**  
**AUBURN INDUSTRIAL DEVELOPMENT AUTHORITY**  
**Wednesday, January 14, 2015**  
**First Floor Conference Room**  
**2 State St., Auburn, NY 13021**

**Board Present:** James A. Dacey (Chair & Member of Business)  
Terry Cuddy (Council Member)  
Tricia Ottley (Member at Large)  
Frank DeRosa (Member at Large)  
Monika Salvage (School Board)  
Robert Byron (Member of Industry)  
Kelley Gridley (Member at Large)

**Excused:** Michael Quill (Council Member)  
William Andre (Member at Large)

**Staff:** Andrew Fish, Executive Director  
Tracy Verrier, Assistant Treasurer

**Counsel:** Richard Cook, Hancock and Estabrook

**Others:** Debbi McCormick, Auburn City Council

Mr. Dacey called the meeting to order at 4:32 p.m.

Mr. Dacey welcomed new board members Kelley Gridley and Bob Byron. He then called for a motion to accept the December 12<sup>th</sup> minutes. Moved by Ms. Ottley, seconded by Mr. Cuddy, all members voted in favor. Motion passed.

**BILLS AND COMMUNICATIONS**

Mr. Dacey explained that it was time to renew AIDA’s membership with the NYS Economic Development Council (EDC). Ms. Verrier stated that the membership fee is \$750, which covers a primary contact, the Board chair, and all staff. Explained that the Board chair and staff are already covered by CEDA’s membership. The Board members discussed the importance of the EDC and expressed a desire to remain a member to support their advocacy activities. Motion by Mr. Cuddy to continue membership and pay \$750 fee, second by Ms. Salvage, all members voted in favor. Motion passed.

Mr. Dacey presented the invoice from CEDA for 2014 fourth quarter administrative services. There were no questions regarding the expense.

**REPORT OF TREASURER**

Ms. Verrier went through the budget report and balance sheet. She explained that the bank fee of \$14.98 would be reimbursed.

Ms. Verrier noted that all PILOT payments had been received and the last ones were being disbursed after the claim forms and checks were signed. She explained that McQuay’s bill was revised to reflect the current year’s tax rates, which is the reason for their refund. Furthermore, an instrument was executed stating that all previous invoices had been billed as intended.

James A. Dacey  
Chairman

24 South Street  
Auburn, NY 13021

PHONE  
(315) 252-3500

FAX  
(315) 255-3077

#### UNFINISHED BUSINESS

Mr. Fish explained that a proposed lease for a cell tower on AIDA property had been sent to Rick Cook. Board agreed to move into work session following the regular meeting.

Mr. DeRosa inquired as to whether any further outreach had been made to Calamar regarding the fence. Mr. Dacey agreed to do so this month.

Ms. Ottley inquired about the list of AIDA owned property previously requested from staff. Ms. Verrier stated she would have something to the Board soon.

#### NEW BUSINESS

Mr. Dacey shared a letter received from the City Assessor stating that the remainder of the parcel on Allen St. that was split in 2014 was assessed at \$72,700 for 2015, but also that the letter showed the assessment in 2014 as \$0. Ms. Verrier will be following up to find out why the 2014 assessment was \$0 and, if needed, how to correct it.

#### ADJOURNMENT

Motion to adjourn the meeting at 4:53 p.m. by Ms. Salvage, seconded by Mr. DeRosa. All present voted in favor, motion passed.