



Auburn Industrial
Development Authority

**GOVERNANCE COMMITTEE MEETING MINUTES
AUBURN INDUSTRIAL DEVELOPMENT AUTHORITY
Wednesday, September 18, 2019**

**First Floor Meeting Room
Chamber of Commerce, 2 State Street, Auburn, NY 13021**

Board Present: James Dacey (Chair & Member of Business)
Terry Cuddy (Council Member)
Board Excused: Michael Quill (Council Member)
Staff & Guests: Tracy Verrier, Executive Director
Samantha Frugé, Assistant Treasurer

The meeting came to order at 4:39pm after establishing a quorum.

POLICY & CHARTER REVIEW

Ms. Verrier discussed the policies that needed to be reviewed. She explained that the language in the policies were based from the State template with minor adjustments over the years. Mr. Cuddy said that they reviewed the policies on a yearly basis in order to be compliant with PARIS. He added that he felt the current language was sufficient. Mr. Dacey added that the principle was to review the policies and make changes to stay in compliance with new regulations. He agreed that the current language was sufficient. Mr. Cuddy motioned to restate the current policies with no changes, seconded by Mr. Dacey. All members present voted in favor, motion carried.

Ms. Verrier said that they received a request from ABO that went out to all IDAs requesting information on the Whistleblower policy. She explained that CEDA staff complied with the request and sent a response advising the IDA's policy was posted on the website and updated or restated annually. She added that CEDA staff provided a copy of the policy included in the response.

ADJOURNMENT

Motion to adjourn made at 4:44pm by Mr. Cuddy, seconded by Mr. Dacey. All members present voted in favor; motion carried.

Next Governance Meeting: February 19, 2020

James A. Dacey
Chairman

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