



Auburn Industrial  
Development Authority

## MEETING MINUTES AUBURN INDUSTRIAL DEVELOPMENT AUTHORITY

Monday, June 27<sup>th</sup>, 2011 @ 3:30 PM

Third Floor Training Room

Memorial City Hall

**Board Present:** James Dacey (Chair & Member of Business); Sue Chandler (Member of Labor); Michael Kane (Member of Industry); William Graney (Council Member); Ginny Kent (School Board Member); Robert Buschman (At-Large Member)

**Excused:** Laurie Didio (At-Large Member); Monika Salvage (At-Large Member)

**Absent:** Matthew Smith (Council Member)

**Present:** Robert Poyer (Hancock & Estabrook) and summer intern

**Staff:** Jennifer Haines, AIDA Executive Director; Tricia Ottley, Planning & Economic Development Program Manager; Maureen Pesek

### ~MEETING~

#### 1.) ~ APPROVAL OF MINUTES (6-1-2011)

James Dacey called the meeting to order at 3:45 PM, and asked for a motion to approve the 6-1-2011, minutes, but after some discussion it was determined that a quorum from that meeting wasn't in attendance. For that reason, James Dacey tabled the approval of 6-1-2011 minutes.

#### 2.) ~ APPROVAL OF SEMINARY COMMONS, LLC CLOSING DOCUMENTS

Rob Poyer briefly reviewed the closing documents for Seminary Commons, LLC, and commented that this is a Type 2 action, meaning that there is no significant impact on the environment. He noted that the Memo of Lease Agreement and Memo of Leaseback Agreement will be filed with the County Clerk's office. James Dacey questioned Rob Poyer about the date of January 1, 2011, on the draft documents, and Rob said that they have been corrected to reflect a June 1, 2011 date.

Rob Buschman said that in the PILOT Agreement under the "Schedule A", it should say "Applicable Percentage" not "Non Exemption Percentage". James Dacey asked for a motion to approve SEQR. A motion was made by Sue Chandler, and second by Michael Kane.

James A. Dacey  
Chairman

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The votes were as follows:

Sue Chandler	Yes
Robert Buschman	Yes
William Graney	Yes
Michael Kane	Yes
Ginny Kent	Yes
James Dacey	Yes

Motion carried.

James Dacey asked for a motion to accept the Seminary Commons, LLC closing documents with the date change of June 1, 2011. Ginny Kent made the motion, and Sue Chandler second. The votes were as follows:

Sue Chandler	Yes
Robert Buschman	Yes
William Graney	Yes
Michael Kane	Yes
Ginny Kent	Yes
James Dacey	Yes

Motion carried.

Jenny Haines requested the Chair ask for a motion to enter into executive session to discuss property acquisition. James Dacey asked for a motion to go into executive session. Rob Buschman made a motion to go into executive session, and Sue Chandler second. The Board went into executive session @ 4:00 PM.

A motion to come out of executive session was made by Rob Buschman, and second by Sue Chandler.

A motion to adjourn the meeting at 5:25 PM was made by Rob Buschman, and second by Michael Kane.

MINUTES BY M. PESEK