

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://www.auburnida.org/policies
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: Buffington & Hoatland CPAS PLLC

Type of Procurement: Financial Services
 Award Process: Authority Contract - Competitive Bid
 Award Date: 09/16/2015
 End Date:
 Amount: \$5,900
 Amount Expended for Fiscal Year: \$0
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 213 North Street
 Address Line2:
 City: AUBURN
 State: NY
 Postal Code: 13021
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Independent Audit for FY 2015

2. Vendor Name: Buffington & Hoatland CPAs

Type of Procurement: Financial Services
 Award Process: Authority Contract - Non-Competitive Bid
 Award Date: 01/09/2015
 End Date:
 Amount: \$6,300
 Amount Expended for Fiscal Year: \$6,300
 Fair market value: \$6,300

Explain why the fair market value is less than the amount:

Address Line1: 213 North Street
 Address Line2:
 City: AUBURN
 State: NY
 Postal Code: 13021
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Independent Audit for FY 2014

Procurement Transactions Listing:

3. Vendor Name: Cayuga Economic Development Agency

Type of Procurement: Staffing Services
 Award Process: Authority Contract - Non-Competitive Bid
 Award Date: 06/01/2014
 End Date: 12/31/2015
 Amount: \$30,000
 Amount Expended for Fiscal Year: \$20,000
 Fair market value: \$30,000

Explain why the fair market value is less than the amount:

Address Line1: 2 State Street
 Address Line2:
 City: AUBURN
 State: NY
 Postal Code: 13021
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Administrative Services

4. Vendor Name: CenterState CEO

Type of Procurement: Consulting Services
 Award Process: Authority Contract - Competitive Bid
 Award Date: 03/25/2015
 End Date:
 Amount: \$25,000
 Amount Expended for Fiscal Year: \$10,000
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: CenterState CEO
 Address Line2: 115 W. Fayette Street
 City: SYRACUSE
 State: NY
 Postal Code: 13202
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: AIDA participation with numerous other IDAs and EDOs to procure a consultant to conduct a market assessment as part of the URI plan development. RFP was done by CenterState, Battelle was the selected consultant.

Procurement Transactions Listing:

Additional Comments: